

**Actionable items noted during the weekly Safety Video Conference held on  
02.06.2020**

**Present: GM, AGM, PHoDs,**

**PHoDs, DRMs/ADRMs, BOs (through VC)**

<b>S. No.</b>	<b>Agenda</b>	<b>Action by</b>
<b>1.</b>	<b>General</b>	
1.1	<p>GM appreciated all divisions for their efforts in smooth movement of shramik specials and special trains, especially arranging food for non scheduled trains passing through SCR from other railways.</p> <p>Guntur division has organised very well the contactless passenger screening &amp; ticket checking and sanitization for boarding of special trains commencing from 01/06/2020. Other divisions may also develop similar system for their prime stations on Guntur model. Initially 2 to 3 stations on each division with high footfalls be considered for provision. Expenditure may be met from COVID 19 funds.</p>	All DRMs
1.2	<p>At the end of May' 2020, SCR has achieved a loading of 11.2 MT. As the loading is picking up with easing of lockdown in phased manner, we must plan and put efforts to achieve around 10 MTs plus loading per month in the next 10 months and still do better than the previous Financial Year.</p> <p>Parcel traffic has also picked up. Efforts must be made to retain the traffic instead of transport taking over to road, after the easing of lockdown.</p>	PCOM PCCM All DRMs
1.3	<p>Running of special passenger trains is a challenging task in the prevailing situation/pandemic due to COVID 19 virus. Utmost priority to the safety and protection of passengers &amp; staff needs to be given. All necessary protocols by Ministry of Health and Family Welfare need to be followed. As far as frontline staff are concerned, recently prepared scale of protective equipment as finalized in consultation with PHoDs and DRMs, may be followed.</p>	All PHoDs All DRMs
1.4	<p>Meetings, Conferences, may be conducted through video/teleconferencing. Present staggered system of working with 50% staff per day to be continued till 30.06.2020. Employees having co-morbidities and PWD employees must be allowed to continue to work from home.</p> <p>Touchless sanitizer similar to the one developed by Moulali Diesel Shed may be provided at main entrance of the office complexes of divisions.</p>	All PHoDs All DRMs

1.5	Visitors'/Sr.Citizens' movement into Railway Offices/Work Centres are to be avoided till 30.06.2020.	All PHoDs All DRMs
1.6	Sanitization of Railway Offices complexes & Work Centres are to be taken up on weekends and as and when required.	All PHoDs All DRMs
1.7	Control Offices are the vulnerable work spots. Fresh air needs to be allowed by putting off ACs and keeping windows open at least for some time. Other Staff entry into the Control Office premises must be restricted.	All PHoDs All DRMs
1.8	As required by the Government of Telangana, location for placing of two Covid 19 isolation coaches in GHMC area needs to be decided.	DRM/SC DRM/HYB
1.9	Release of Performance Guarantee guidelines issued by Railway Board vide its Lr.No:2018/CE-I/CT/37/GCC/Policy of 15.05.2020, may be followed.	All PHoDs All DRMs
<b>2.</b>	<b>Freight Loading:</b>	
2.1	<p>CFTM mentioned that weighbridges at Hasanparthi, Uppal on Secunderabad division, Vijayawada, Samalkot, Rajahmundry on Vijayawada division and Malkanpuram on Guntakal division are non functional. They need to be attended immediately.</p> <p>GM advised that test rakes to be utilized at all weigh bridges to regularly check &amp; attend for deficiencies, if any, at all railway owned weigh bridges and private weigh bridges during this month.</p>	PCME All DRMs
2.2	<p>PCOM mentioned that Jumbo releases (inward fertilizer releases) has become a cause of concern at unloading points on Hyderabad and Secunderabad division. If the releases are fast, rakes can be offered for back loading of food grains.</p> <p>Sr.DCM and Sr.DOM to have a meeting with loading/unloading Contractors for immediate improvement in releases, as force major clause relaxation is going to end soon.</p> <p>GM suggested that an requirement of additional infrastructure at Goods Sheds for productive handling of inward/outward traffic to be studied and proposed in ensuing works programme.</p>	PCOM PCCM All DRMs
2.3	PCOM mentioned that SC, GTL, GNT divisions to gear up for enhancing loading demand of cement and clinker in next 3 weeks.	All DRMs

<b>3.</b>	<b>Punctuality &amp; Passenger Traffic</b>	
3.1	<p>PCOM mentioned that 9 pairs of Originating and 5 pairs of Pass through trains started from this railway, from 01.06.2020. On 01.06.2020, four trains lost punctuality of the nine originating trains due to BCM block given on Secunderabad division. Also during the period 12.05.2020 to 31.05.2020, a total of 49 Rajdhani Special trains were run on this railway, of which 6 trains have lost punctuality.</p> <p>GM advised that blocks, works, etc., need to be planned in co-ordination with other divisions for avoiding punctuality loss.</p>	PCE CAO/C All DRMs
3.2	<p>PCOM mentioned that Railway Board reviewed and accepted the request from Government of Andhra Pradesh, for limited stoppages of trains passing through Andhra Pradesh. This will come into force from 04.06.2020. Accordingly divisions are cautioned, though trains arrive before time at the stopping stations, they departure would be at notified timing only and should not be started before time.</p> <p>GM suggested that passengers should be kept informed in advance about this change through SMS and publicity through electronic and print media.</p>	PCCM All DRMs CPRO
3.3	<p>PCOM mentioned that excess consumption of over and above specified Engineering Allowance, on GTL – DMM and GTL – WD sections on Guntakal division and Secunderabad – Kazipet &amp; Secunderabad – Wadi sections on Secunderabad division need critical analysis for keeping them at bare minimum.</p>	PCE DRMs, SC GTL
3.4	<p>PCOM mentioned that, Sr.DOMs are authorised to extend competency certificates of Points Man till 31.07.2020.</p>	CTM/G&PP All DRMs
<b>4.</b>	<b>PCCM</b>	
4.1	<p>PCCM mentioned that crowd management is a problem at major intermediate stations like Secunderabad, at which, both originating as well as passing trains passenger traffic are to be dealt with.</p> <p>It was suggested by GM, that provision of additional waiting area within or outside the stations needs to be generated for queuing before allowing entry to the PF on which the train is to be received.</p>	PCSC All DRMs
4.2	<p>PCCM mentioned that Contractors who entered into contracts under NFR are raising different kind of demands, whereas Railway Board has given general instructions to sort out, by zonal railways themselves.</p>	PFA PCCM

	GM advised to discuss the issue jointly by the Commercial and Finance departments, for devising uniform and objective method. If required the necessary clarifications may be sought from Railway Board.	
<b>5.</b>	<b>PCSC</b>	
5.1	<p>PCSC mentioned that though passengers are advised to come before 90 minutes of the departure of the trains, they are coming much before and gathering outside. There is no proper covered waiting area outside for them neither to sit nor form a queue.</p> <p>GM advised CPRO to disseminate through print and electronic media for arrival of public to station in advance of maximum 120 mins. and minimum of 75 mins. Apart from this passengers can also be advised through SMS.</p>	<p>PCCM All DRMs CPRO</p>
<b>6.</b>	<b>PCE</b>	
6.1	<p>PCE mentioned that ambitious target for elimination of manned level crossing gates has been set to SCR. About 100 RUBs (SC: 17, HYB: 12, BZA: 4, GTL: 17, GNT: 19, NED: 31) are targeted for completion this year.</p> <p>GM advised that while laying RUBs, approaches to RUBs, drainage system, must be taken care off. While laying RUBs a detailed action plan, giving stage wise progress and targeted dates for completion of RUBs to be prepared.</p>	<p>PCE All DRMs</p>
<b>7.</b>	<b>SDGM</b>	
7.1	SDGM suggested that all peons need to be provided with face shields and minimize their presence and movement in the corridors.	<p>All PHoDs All DRMs</p>
<b>8.</b>	<b>CAO/C</b>	
8.1	<p>CAO/C, while appraising Work In Progress at Project Sites mentioned that, still availability of labour is posing a problem. The following New Line and Gauge Conversion works are planned for commissioning, after completion of CRS inspection and authorization, during this month.</p> <ul style="list-style-type: none"> <li>• Jaklair – Makthal new line on Hyderabad division</li> <li>• Manoharabad – Gajwel new line on Hyderabad division</li> <li>• Zangalapalli – Chengicherla new line on Guntakal division (works executed by M/s Rites Limited)</li> <li>• Akola – Akot guage conversion on Nanded division.</li> </ul> <p>GM advised bare minimum staff and officers are to accompany for CRS inspections to maintain social distancing.</p>	<p>DRMs - HYB, GTL, NED</p>

<b>9.</b>	<b>PCMD</b>	
9.1	PCMD mentioned that about 19 patients (GTL: 3, CH/LGD: 6 and BZA: 10) were found COVID 19 positive during tests at respective divisional/central hospitals. On the other divisions, the results are nil. All SOP for treatment/preventive measures according to MoH&FW guidelines are being followed.	All PHoDs All DRMs
<b>10</b>	<b>Divisional Issues</b>	
10.1	<b>Secunderabad Division</b>	
10.1.1	DRM/SC mentioned that two automatic thermal scanning machines are under procurement. PCCM mentioned a few more to be procured to cover multiple entry/exit points of major stations.	PCCM All DRMs
10.2	<b>Hyderabad Division</b>	
10.2.1	DRM mentioned that division planned for mega block works of formation treatment between Karkeli – Bolsa and Manopad – Alampur sections during the month.	PCE PCOM
10.3	<b>Guntur Division</b>	
10.3.1	DRM further mentioned that, one mega block for formation treatment is planned in Guntur – Nadikudi section during the month.	PCE PCOM
10.4	<b>Guntakal Division</b>	
10.4.1	Division is contemplating of taking up rebuilding of bridge Nos: 1051, 1052 and 1058, once drawings approval and CRS approval process is completed.	PCE PCOM
<b>11.</b>	<b>Separate minutes to be issued by PCSO on the safety agenda discussed.</b>	<b>PCSO</b>

South Central Railway

General Manager's office  
Secunderabad

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Circulated to:

AGM – for kind information  
All PHoDs, All DRMs

- for kind information and necessary action

(N. Sreenivas Reddy)  
DGM/Co-ord & Secretary to GM